

Privacy Policy – Pratana Ltd

This policy relates to the processing of personal data as undertaken by GlassBox Digital Group, the trading name of the group of companies comprising:

Pratana Ltd – Company Reg: SC528298

Café Montmartre

All companies are registered at 91 Perth Road, Dundee, DD1 4HZ

We collect certain information or data about you when you use www.cafemontmartre.co.uk and related media links.

What information is collected?

- Details to allow you to access services and transactions, for example, an email address
- Your IP address, and details of which version of web browser you used to ask questions, or to leave queries or feedback, including your email address if you send an email to us
- Information on how you use the site, using cookies and page tagging techniques to help us improve the website
- Details when registering or applying for jobs

This allows us to:

- improve the site by monitoring how you use it
- respond to any feedback you send us, if you've asked us to
- provide you with information about local services if you want it
- understand your preferences so that we can improve the products or services we offer

If you make an enquiry about our products or services whether via our website, telephone or email we will collect information about you in order to respond to your enquiry.

What information is collected?

- Details to allow us to communicate with you, for example your email address and telephone numbers
- Information relating to your position in your company, for example your job title, place of work and role

This allows us to:

- Communicate effectively with you whilst we respond to your enquiry
- Provide you with information on other products and services if you choose to receive such information
- Provide our services to you based on accurate information

All data processing undertaken by Pratana Ltd is carried out on a lawful basis as per the General Data Protection Regulation, Article 6(1).

Where is the data stored and is it secure?

We store your data on our secure servers in the UK. We have a number of security measures and features that are implemented to try and ensure the safety of any information in our possession or control, once we receive it, with limited access from our technical staff.

We won't share your information with any other organisations for marketing, market research or commercial purposes, and we don't pass on your details to other websites.

Payment transactions are always encrypted.

Disclosing your information

In line with GDPR Article 6(1)(c) we may pass on your personal information and exchange any of your details if we have a legal obligation to do so, or if we have to enforce or apply our terms and conditions or other agreements.

Your rights

You can find out what information we hold about you, and ask us not to use any of the information we collect. All enquiries should be made in writing to:

The Compliance Officer
91 Perth Road,
Dundee,
DD1 4HZ

Links to other websites

www.cafemontmartre.co.uk may contain links to and from other websites. This privacy policy only applies to this website, and doesn't cover other sites with services and transactions that we link to.

- **Following a link to another website**

If you go to another website from this one, read the privacy policy on that website to find out what it does with your information.

- **Following a link from another website to www.gb-i.co.uk**

If you come to www.cafemontmartre.co.uk from another website, we may receive personal information about you from the other website. You should read the privacy policy of the website you came from to find out more about this.

Transmitting information over the internet is generally not completely secure, and we cannot guarantee the security of your data. Any data you transmit is at your own risk.

By submitting your personal data, you agree to this.